

eSupport immediate help online: <http://support.cubhis.org>  
 5-Help (212-305-4357) 5help@columbia.edu [www.cubhis.org](http://www.cubhis.org)

The VPN program at CUMC is used both to access the Rome campus wireless network, and to connect to onsite programs and resources from offsite computers. VPN provides a secure, encrypted connection so that any data transmitted across a public network or the wireless network cannot be compromised. Please see our Wireless at CUMC handout for information on installing VPN, or go to [http://www.cubhis.org/getting\\_started/vpn.html](http://www.cubhis.org/getting_started/vpn.html).

Please follow the appropriate instructions below for the connection you require.

**To connect to the Rome wireless network while on campus:**

1. Start the VPN Program

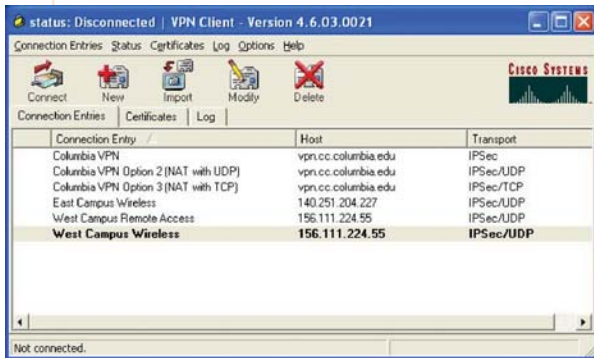
*On a Windows computer:* Select the **VPN** icon on your desktop or in the system tray in the lower right hand corner of the computer. The icon is a gold padlock; if you do not see it you can also select it from your program list by going to **Start - Programs - VPN Client**.



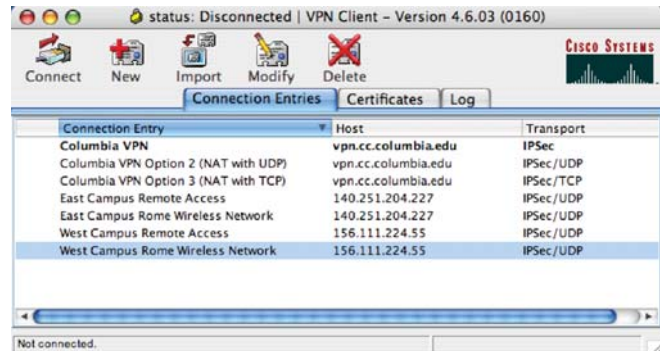
*On a Macintosh computer:* Select the **VPN** icon from the dock, or go to **Go - Applications - VPN Client**.

2. To use the Rome wireless network, select the appropriate Connection Entry and then click on the **Connect** icon in the upper left hand corner of the VPN window:

*Windows:* Select **West Campus Wireless**



*Macintosh:* Select **West Campus Rome Wireless Network**



3. The VPN logon box will open, enter your UNI as the **Username** and your UNI password, then click the **OK** box to connect.



4. Another box will open once you have connected, you must click the **Continue** button to accept the network use policy in order to stay logged on.

5. When you are done using VPN, be sure to go back into the program and select **Disconnect** in the upper left corner of the VPN connection entry window; the program will not prompt you to do this automatically.

**To log on to VPN from offsite (not the wireless Rome network):**

If you are connecting to a specific server or department network drive you must have already received information to configure the offsite computer for the server or drive. Since this information varies, the technical support group for your department must assist you with this first.

Follow the same instructions for logging onto VPN above, but select the **West Campus Remote Access connection** entry, then logon to VPN as normal. Your computer must already be connected to the Internet.